



Charter

for the

AMMUNITION LOGISTICS FOCUS TEAM (ALFT)

*February 2004
Version 1.0*

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Marine Corps Ammunition Logistics Focus Team Charter

Purpose. To establish an Ammunition Logistics Focus Team (ALFT) to serve as the ammunition (Supply Class V(W)) transformation catalyst and forum to address prioritized ammunition issues related to:

Logistics Enterprise Integration (LEI)
 Policy Review and Development
 Naval Logistics Integration (NLI)

The team will receive prioritized issues from the Senior Advisory Council (SAC) on a recurring basis. Current SAC members are:

Designation	Organization Represented
Chair	Deputy PM Ammunition
Member	Head, Inv Mgmt & Systems Division, PM Ammunition
Member	Head, Logistics Division, PM Ammunition

Team Members. The ALFT will consist of core members and be co-chaired by a representative from the Marine Corps Detachment, Redstone Arsenal, AL and a representative from the Office of the Program Manager (PM), Ammunition, Marine Corps Systems Command (MCSC). Participation by representatives from the operating forces is invited and encouraged as circumstances permit, and on issues of significant interest to those organizations. It is understood that other members will be required for most efforts and they will be identified on an as required basis. The current core members are:

Designation	Organization Represented
Co-Chair	PM Ammunition (Plans)
Co-Chair	Marine Corps Detachment, Redstone Arsenal, AL
Core Member	PM Ammunition (Inv Mgmt)
Core Member	PM Ammunition (Systems)
Core Member	TECOM (Ground Training Ammunition)
Core Member	Expeditionary Force Development Center, MCCDC
Ops Off	PM Ammunition (Systems)

Team Goals and Objectives. The overall goals and objectives of the ALFT are to identify, qualify, and quantify transformational opportunities in the logistics interest concentration areas identified above. The ALFT will be the incubator and forum for addressing prioritized issues identified as Iterative Transformation Initiatives (ITI). Development and refinement of these ITI will create dynamic goals and objectives as solutions and desired end-states are clarified. Accordingly, a living Plan of Action and Milestones (POA&M) will serve to articulate those goals and objectives as they evolve through spiral development. The POA&M will be the primary

documentary record of the ALFT's progress and actions, and will be reviewed and updated as required, or at least quarterly. It will be revalidated every quarter during scheduled In Progress Reviews (IPR), and is included herein, by reference. An updated revision of the POA&M will be published via the PM Ammunition public web site to document that review. The URL for that web site is:
<http://www.marcorsyscom.usmc.mil/am/ammunition/>.

Team Metrics. Metrics will be developed for each ITI and identified in the POA&M.



Charter Approval

Effective Date:

Ammunition Officer, Marine
Forces Pacific

Ammunition Officer, Marine
Forces Atlantic

Ammunition Officer, Marine
Forces Reserves

Ammunition Officer, TECOM

Program Manager, Ammunition,
MARCORSYSCOM

Ammunition Officer, MCCDC

AMMUNITION LOGISTICS FOCUS TEAM (ALFT) OPERATIONS

1. INTRODUCTION

The ALFT is chartered to serve as the class V(W) ammunition transformation catalyst and forum to address prioritized ammunition issues related to: Logistics Enterprise Integration (LEI), Policy Review and Development, and Naval Logistics Integration (NLI). The Co-Chairs of the ALFT represent, respectively, the primary ammunition education organization of the Training and Education Command (TECOM) and the Logistics Division of the office of the Program Manager (PM), Ammunition, Marine Corps Systems Command (MCSC). The core members of the ALFT are from the office of the PM Ammunition and Marine Corps Combat Development Center (MCCDC) and, as needs dictate, may also temporarily include members-at-large.

2. SCOPE

This document establishes the ALFT, and sets forth the concepts and effort associated with ammunition logistics transformation activities to be undertaken by the ALFT. The primary focus of the ALFT is to address the supported unit ("customer", or C) portion of the ammunition logistics chain of the Logistics Enterprise. The Marine Corps' logistics processes are being transformed to present a single integrated process for both garrison and deployed environments. The "to be" Logistics Operational Architecture (OA) is depicted in Figure 1.

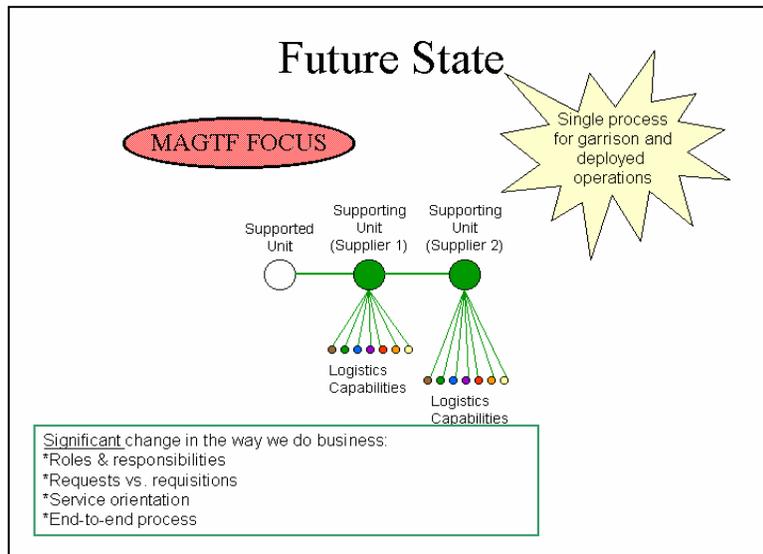


Figure 1 - Logistics Operational Architecture

The ALFT, as the transformation catalyst for the Marine Corps' ammunition logistics chain, will ensure that Iterative Transformation Initiatives (ITI) undertaken will support or complement the warfighters' needs, as well as addressing the core elements of Requirement 11 of the CINC-129 Warfighters' Requirements for a Global Combat Support System (GCSS). All current and "to-be" functionality will be designed/redesigned ensuring it complements the "to be" Logistics OA and will be accessible via GCSS-MC. The ALFT will also examine, revise, or develop ammunition logistics tactics, techniques and procedures (TTP). Additionally, the ALFT is also charged with reviewing, revising, or developing relevant documentation to provide a regulatory and doctrinal framework that supports current and future TTP.

3. PROCESS FOR CONSIDERATION OF ITI

The ALFT acts on Iterative Transformation Initiatives (ITI) received from multiple sources. The ITI is the primary mechanism for identifying a logistics deficiency that can be addressed within the framework of doctrine, organization, training, material, leadership and education, personnel, or facilities (DOTMLPF). The following process is established in order to enable direct communications between the operating forces, supporting establishment, and the ALFT.

3.1 CREATE AND SUBMIT

Using the web form located at:

<http://www.marcorsyscom.usmc.mil/am/ammunition/>

fill in the available fields to identify the source of the ITI and relevant POC, a brief title for the ITI, and a narrative description. The proposed ITI will be received by the ALFT OpsO and submitted to the ALFT Senior Advisory Council (SAC) for consideration.

3.2 EVALUATION, ACCEPTANCE, AND INDUCTION

The ALFT SAC will consult with the ALFT Chair to evaluate the proposed ITI. If accepted, the ALFT OpsO will document the results.

a. If the proposed ITI is not accepted, it will be returned to the originator with an explanation.

b. The ALFT will introduce the proposed ITI to the full ALFT body at the earliest opportunity or the next ALFT meeting. The ALFT will prioritize the ITI and assign resources to prosecute it. The ALFT OpsO will track and maintain a current status on all in-progress ITI.

3.3 PROCESSING

ITI that have been worked by the ALFT will, at the discretion of the ALFT Chair, eventually reach a stage where they must be reviewed by the SAC (if internal to PM Ammo), or by external agencies. ITI that are placed for external review will become Iterative Transformation Actions (ITA). The ALFT OpsO will advise the originator when an ITI has been submitted for external agency actions.

3.4 CLOSE OUT ACTIONS

Once accepted by the ALFT Chair, ITI will not be returned to the ALFT SAC except for advisory or informational purposes, or to solicit guidance. All other actions are the responsibility of the ALFT Chair. ITI actions represent that one of the following conditions are true:

a. An ITI has been completed to the point where it must exit the ALFT to be considered by external agencies to advance the development of the initiative.

b. A proposed ITI has been rejected. The ALFT SAC may reject proposed ITI during initial consideration. In other circumstances, the ITI may have initially been accepted but due to external factors, is no longer executable.

4. PLAN OF ACTIONS AND MILESTONES (POA&M)

The ALFT will create and maintain a separate Plan of Action and Milestones (POA&M), intended to clearly identify sets of actions to be undertaken by the ALFT. The individual POA&M timelines and actions associated with each of the included ITI will be detailed within the appendices to that POA&M. This document will be updated at least quarterly and published via the PM Ammunition web site located at URL:
<http://www.marcorsyscom.usmc.mil/am/ammunition/>.

5. COMMUNITY UPDATES

In addition to the POA&M, the ALFT shall provide periodic updates to the community through articles and other materials submitted to the Ammunition Quarterly publication, Program Manager Ammunition web site, and other publications and mediums as may be appropriate.

6. STATUS REPORTING

The ALFT Operations Officer (OpsO) will provide a monthly task status report to arrive not later than the 1st working day of each month for tasks on going or planned by the ALFT. This report shall be submitted to the ALFT Co-chairs and the core members.

7. OTHER REPORTS

The ALFT is also tasked with providing other periodic reports to the Senior Advisory Council (SAC) as detailed below.

7.1 MEETING MINUTES

ALFT team members will compile Meeting Minutes for submission within 3 working days of completion of the meeting to the teams' OpsO for dissemination as appropriate.

7.2 TRAVEL REPORTS

Within 5 days of completion of travel, travelers generate and submit a Travel Report to the team OpsO for distribution as appropriate.

7.3 TASK-BASED REPORTS

Outputs required for individual and specific tasks will be delineated by the task lead.

8. IN PROGRESS REVIEWS (IPR)

The ALFT OpsO will coordinate with the ALFT Co-Chairs to arrange for conduct of at least two but preferably four IPR(s) per year to provide a total review of all on-going tasks. It is noted that IPR are ideally suited to present release products for demo prior to acceptance; subsequent IPR(s) should be scheduled with that view. Results of the IPR will be documented in the POA&M.

(Inside back cover.)

AMMUNITION LOGISTICS FOCUS TEAM CHARTER



(BACK COVER)