

## **SLAM (TELECONFERENCE)**

**10/07/2003**

### **1.0 DATE AND TIME.**

Tuesday, 07 October 2003 @ 1400 EST.

### **2.0 LOCATION.**

Teleconference.

### **3.0 ATTENDEES.**

- Schoolfield
- King
- Drennon
- Henningsen
- Hunt
- Zimmerman
- Davis
- James
- Redlich
- Litalien
- Myers
- Clements
- (absent – Brown)

### **4.0 ADMINISTRATIVE NOTES.**

- Include New Breed on draft meeting minutes circulation
- MROC not published – anticipated no later than 10/15/03
- Document review will occur prior to publication to any external agencies

### **5.0 SCOPE OR PURPOSE.**

None.

### **6.0 AGENDA.**

None.

## **7.0 DISCUSSION.**

### **7.1 LeJeune Field Trips (Litalien to facilitate).**

- 15-16 Oct 2003 – New Breed personnel will visit each location at which NBCD Equipment is stored; note what activities are conducted at each; continue equipment familiarization; etc.
- 20-21 Oct 2003 – New Breed personnel will visit in order to observe PALCON packout in order to identify any optimization that may be possible.
- Henningsen/Litalien will coordinate what, if any, other field trips may be required (Cherry Point)

### **7.2 Okinawa CIF Facility Construction.**

Per James, LOGCOM/EAU personnel attending meeting to support discussion of 782 gear. EAU personnel were directed to collect all NBCD-related questions and forward them to Zimmerman, via James, for response.

### **7.3 All-Hands Meeting**

Drennon identified that there may be some information assurance requirements (security) based on discussion at Bryce's All-Hands Meeting. Myers took action to investigate how, if at all, New Breed may be impacted.

## **8.0 ACTIONS.**

- Redlich. Initial facility size estimates appear to be approx 20% larger than original MROC estimates. New Breed would like a face-to-face to discuss ramifications of estimates. Zimmerman will be at I&L on 10/9, is there someone he should talk to - Mr. Hamner? Redlich to provide POC data. New Breed would like a list of current NBCD equipment storage locations, space allocations, TO&E, etc., to assist in transition planning.
- I/S Integration: list of legacy systems was provided but detailed interface control documents or specifications were not. New Breed needs to understand which systems they will be required to interface with. Henningsen will provide some candidate times/dates for further discussion. Myers/Schoolfield will coordinate.
- Training Gear Procedures: Schoolfield volunteered to draft an initial set of procedures by COB 10/8. MARFOR staffing will occur via Litalien/Redlich.
- Item Master: New Breed has received an NSN listing that includes TAMCN, NSN, Description and unit of issue in response to Item #17. NB still requires: shelf life codes and type, as well as size and weight data. James volunteered to fill in the blanks based on list provided by King.
- After review of list, some ownership changes were made. Please see list at end of this document.

**Table 1. Action Items**

#	Opened	Due NLT	Task	Owner	Notes
1	20030930	Complete	Arrange and implement telephone bridge capability	Brown	
2		Complete	Provide WBS of New Breed scope for review by team.	Henningsen	
3	20031002	2001017	Define, prepare mission statement/charter, participants, and define primary work products for required working groups.	Zimmerman / Clements	
4	20031002	Complete	Get TO numbers for NCR to Jere for input into his master spreadsheet.	King	
5	20030930	20031010	Provide government-furnished list of legacy systems for interaction based on CSF processes developed by HUB.	Schoolfield / Myers	New Breed requested the identification of all government systems they will be required to interface with (incl detailed systems specifications, and interface requirements). New Breed requires a very detailed and complete systems specification for each of these systems as well as any required systems interfaces and protocols.
6	20031002	20031008	Distribute user names/passwords/roles for collaborative space	Myers	
7	20031001	20031010	Draft MC Bulletin	Redlich	COB 06 Oct
8	20030930	20031010	Consolidate outstanding external taskers now that MROC has occurred.	Redlich	
9	20031002	20031010	Include PALCON storage on the facilities checklist	Henningsen	Redlich will furnish numbers per CSF site based on info coming from Litalien visit to II MEF on 07 Oct.
10	20031002	20031010	Set dates for draft and final road show briefs	Zimmerman / Redlich	

## 20031007 - SLAM Teleconference

#	Opened	Due NLT	Task	Owner	Notes
11	20030930	20031010	Refine cube/weight information with JSF; does the estimate include original manufacturer's packaging?	Brown / Reding	Item Master - NB has received an NSN listing that includes TAMCN, NSN, Description and unit of issue. They also need requested shelf life codes and type, as well as size and weight data.
12	20030930	20031010	Arrange visit for New Breed team to observe maintenance and disposal process	James	Email to Redlich, forwarded 03 Oct to MFR for visit dates
13	20030930	20031010	Request JSF maintenance experience for use in sizing CSF expected requirements and provide to team	James	
14	20030930	20031010	Provide management approach (incl transportation) based on existing regulations for gear with radiological source	James	
15	20030930	20031010	Obtain current I,II, & III MEF, MARFORRES TE/On-hand (current DEMP roll-up) and provide to New Breed	James	Email to MFR 03 Oct
16	20030930	20031010	Provide a list of each MEF's, MARFORRES calibration and intermediate/depot level sites (to incl DODAC info). Identify list of those warranty repair items.	James / Hamilton	Email sent to Redlich / forwarded to MFR for action; 03 Oct
17	20030930	20031010	Provide TAMCN & Repair Part NSNs; Provide draft list of any items that can be ordered, any T/A TAMCNs, or PEB items. Also need dim.	King / James	Need to archive list when available; Still required: shelf life codes and type, as well as size and weight data. So noted, James volunteered to fill in the blanks.
18	20030930	20031010	Arrange visit to Camp Lejeune for New Breed to observe optimum pal-con pack-out density.	Litalien	Currently planned 16/17 Oct?
19	20030930	20031010	Identify and baseline labeling requirements (MDSSII/LOGMAR).	Litalien	
20	20030930	Complete	Provide Product marking and	Myers	sent Current

20031007 - SLAM Teleconference

#	Opened	Due NLT	Task	Owner	Notes
			AIT requirements.		documentation to New Breed; UID Conference
21	20030930	20031010	Define how often a CSF issues a MEU block on a three MEU rotation plan. Provide timelines to reflect deliberate/rotational demands and returns.	Redlich	Email sent to Schoolfield 03 Oct
22	20030930	20031010	Define Phase I requirements for Quantico facility. What is Quantico's role during contingency? Validate TO&E, IRR reqmts, etc.	Redlich	Brown passed info on 03 Oct re: facility size. Nelson will brief and flesh out contingency role.
23	20030930	20031010	Provide the TE/TO, maintenance, and calibration information based on MARFORRES experience	Redlich / James	Fri, 3 Oct: sent request to MFR G-4 to include site visit for New Breed
24	20030930	20031010	Provide representative mount-out unit sizes in order to evaluate amount-out capability vice time. Tied to surge capability required at CSF.	Redlich / James	
25	20030930	20031010	Define re-packaging requirements. Go to MEFs and discuss issues/procedures; how are items broken down for storage and how are they tracked- by crate, box, etc. What happens to items no longer in original packaging? Define ACM NBCD T/E, packaging, storage, turnover, etc	Litalien	
26	20030930	20031010	Provide an example of DPR and define process to receive data from deployed equipment (for maintenance, etc.)	Litalien	
27	20031001	20031010	Identify and baseline required documents for item transfer/shipping (1348, CMR, other receipts, custody cards, etc.). Provide to New Breed.	Schoolfield	
28	20031001	20031010	Provide primary/satellite customer allocation file: _____; for D.	Schoolfield	

## 20031007 - SLAM Teleconference

#	Opened	Due NLT	Task	Owner	Notes
			Redlich to validate with PAC/LANT.		
29	20031001	20031010	Capture tasks on maintenance process chart in project milestone schedule	Schoolfield	
30	20031001	20031010	Arrange demonstration; provide serviceability standards and technical instructions (TIs) for assets under management ASAP	Redlich	Email to MFR 03 Oct requesting site visit
31	20030930	20031010	Ensure that I&L has a member on Facilities working group	Zimmerman	
32	20031002	20031017	Evaluate New Breed inventory management capability outside the warehouse	Myers / Litalien	
33	20031002	20031017	Define agencies required to make the doctrine and procedure and policy changes	Zimmerman	Via Redlich / Schoolfield. Becomes 'governance group'
34	20031001	20031107	Define PEB for CSF, Unit-level	Litalien / King	
35	20031001	20031017	Give CSF update brief to PM GCSS-MC	Litalien	Myers to support; appt with Delarm in process; Zimmerman to attend
36	20030930	20031017	Document reporting requirements for MARES – one item	Redlich	
37	20031002	20031021	Albany/Barstow – Develop recommendation for CSF and use case scenario (war reserve perspective)	Redlich / James	
38	20031002	20031021	Prepare / present MSPProject™ primer at next PMO meeting	Clements	
39	20031002	20031021	Prepare draft document management style guide.	Clements	
40	20031001	20031021	Create initial common dictionary for commercial warehouse terms (i.e., level A pack, etc.)	Henningsen	
41	20031002	20031024	Determine MEU pack-out dimensions (# palcons, PEB, etc) as well as assets held in	Litalien	

20031007 - SLAM Teleconference

#	Opened	Due NLT	Task	Owner	Notes
			MEU supply block. , #'s of PALCONS, Current PEB, current NBCD items carried in MEU Supply block		
42	20031001	20031024	Investigate GFE for material handling equipment that may be available.	Zimmerman	
43	20031002	20031024	Access to CAPS for PMO, as req'd	Zimmerman	
44	20031007	20031107	Prepare formal Table of NBCD Equipment for enclosure with Marine Corps Bulletin	King	Encl to MCBul per Redlich email
45	20031007	20031107	Prepare formal list of CSF locations and facility requirements for enclosure with Marine Corps Bulletin	Brown	Encl to MCBul per Redlich email
46	20031007	20031107	Prepare formal/final Training Allowances & Procedures for enclosure with Marine Corps Bulletin	MCCDC / Redlich	Encl to MCBul per Redlich email; Training Gear - No action item is listed to clarify the training gear requirement;
47	20031007	20031107	Prepare formal/final Unit Turn-in Procedures for enclosure with Marine Corps Bulletin	Schoolfield / Litalien	Encl to MCBul per Redlich email
48	20031007	20031107	Prepare formal/final CEMT Supply Requisitioning Procedures for enclosure with Marine Corps Bulletin	King	Encl to MCBul per Redlich email
49	20031007	20031107	Prepare formal/final CSF Maintenance Procedures for enclosure with Marine Corps Bulletin	King	Encl to MCBul per Redlich email
50	20031007	20031107	Prepare formal/final TAV Procedures for enclosure with Marine Corps Bulletin	Myers / Litalien / NB	Encl to MCBul per Redlich email
51	20031007	20031107	Prepare formal/final Mask Issue, Recovery, Maintenance and Disposal Procedures for enclosure with Marine Corps Bulletin	James	Encl to MCBul per Redlich email
52	20031007	20031107	Prepare formal/final CSF to Unit Mount-Out Procedures for enclosure with Marine Corps Bulletin	Litalien / Redlich / Myers	Encl to MCBul per Redlich email

20031007 - SLAM Teleconference

#	Opened	Due NLT	Task	Owner	Notes
53	20031007	20031107	Prepare formal/final SORTS Procedures for enclosure with Marine Corps Bulletin	PP&O / Davis	Encl to MCBul per Redlich email
54	20030930	20031006	Submit initial CSF Facility Requirements package to Mr. Zimmerman	Henningsen	
55	20030930	20031010	Identify CSF facilities	Zimmerman	
56	20031007	20031008	Draft initial set of training gear procedures for New Breed	Schoolfield / King	staffing to MARFORs will be done via Redlich/Litalien
57	20031007	20031009	New Breed needs TO&E for Quantico and Dallas	Redlich via Nelson	based on input from Bryce session with G-staff
58	20031007	HOLD	Provide space, inventory baselines from existing NBCD equipment storage locations to aid in transition planning	TBD	Wait on read from I&L
59	20031007	ongoing	POA&M Maintenance	Schoolfield / Clements	
60	20031007	20031017	Information Assurance ramifications	Myers	

**9.0 FUTURE PLANS.**

Next Meeting: Friday, 10 October 2003 @ 1300 (Schoolfield to host).