



Ordering of NMCI Services

**Comptroller Team
and
NMCI Acquisition Oversight Team**
(formerly Seat Ordering)

**21 – 22 January 2004
NMCI Enterprise Video Teleconference**

Background



FY04 Budget Controls are based on the FY01 NMCI data call
Total Budget for NMCI Seats only

OMMC	\$ 214,781K
OMMCR	\$ 29,737K
Subtotal	\$ 244,518K
BISOG PAC	\$ 11,418K
LANT	\$ 13,578K
Subtotal	\$ 24,996K
NWCF* Albany	\$ 1,532K
Barstow	\$ 1,741K
Subtotal	\$ 3,273K
TOTAL	\$ 272,787K

***O&M Required for NMCI contract**

FY04 Budget Controls



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Command	FY04 Budget Control
HQMC	\$ 15.5 M
MARFORLANT	\$ 56.6 M
MARFORPAC	\$128.2 M
MARFORRES	\$ 31.2 M
MARFORSOUTH	\$ 0.2 M
LOGCOM	\$ 8.3 M
MCCDC	\$ 5.3 M
MCCS	\$ 2.0 M
MCRC	\$ 10.2 M
MCSC	\$ 5.4 M
TECOM	\$ 33.4 M

Local Orders Funds Processing



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- **Concurrent with eMp order entry, submit Navcomp 2276 to:**
Commanding General
Marine Corps Systems Command
ATTN: Marty Johnson
2200 Lester St
Quantico, VA 22134
- **Fax or email to:**
Marsha T. Johnson (Marty Johnson)
Email: johnsonmt@mcsc.usmc.mil
Fax: 703-784-0131
Allow 3 days for processing
- **Include the Financial POC's name, phone number, and email address.**
- **Indicate that this is an order using local O&M funds in the order name per the Acq Oversight Team guidance.**

Enterprise Invoice Process



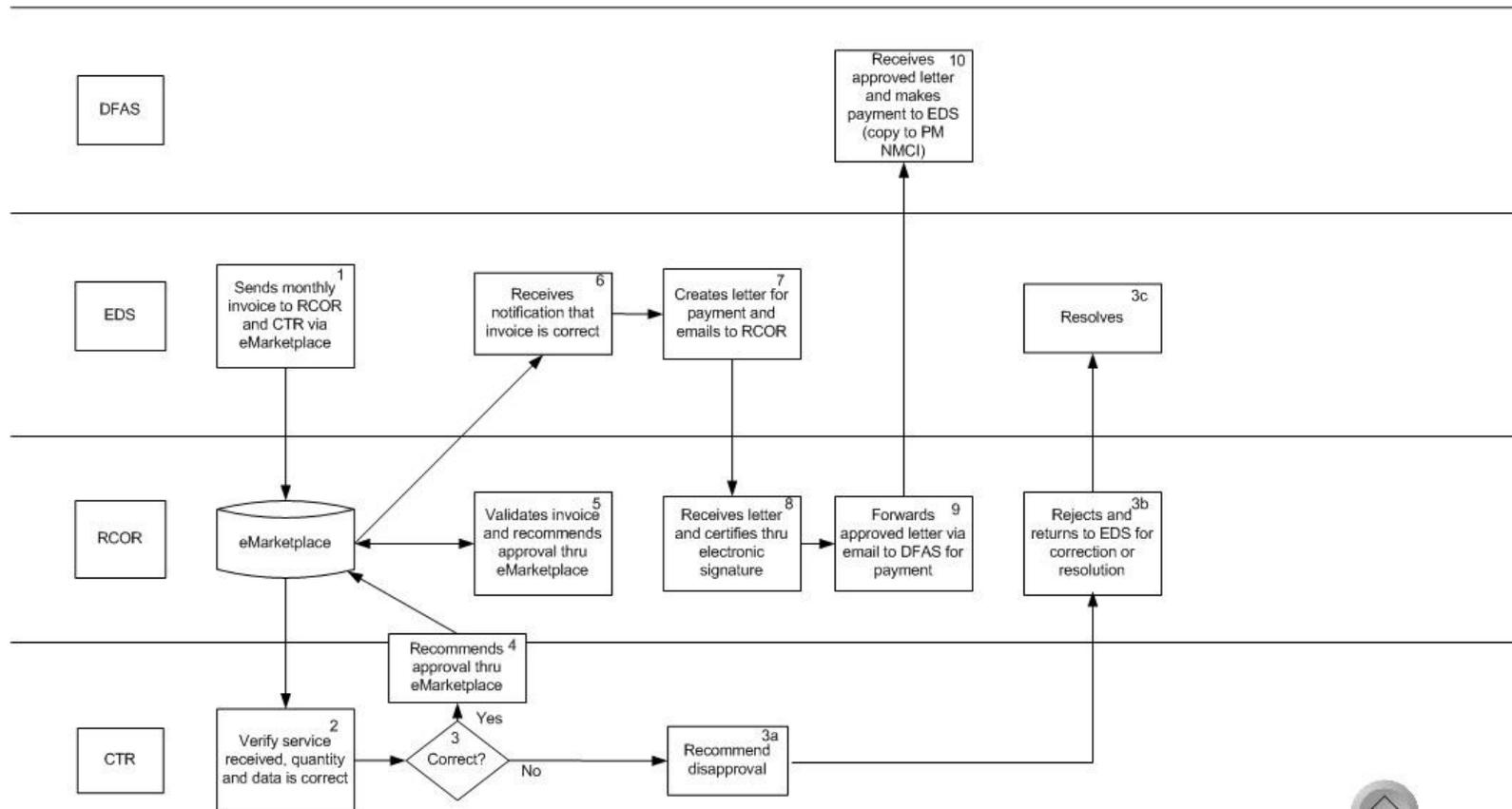
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Owner: Ms. Harmon
Version: 1.0
Date: 11 Mar 03

Invoice and Payment Process



[Link to text document](#)



[Link to Enterprise Seat Order Process](#)

Finance Team Members



Name	Position	Phone	Email
Crystal Harmon	Team Lead	703-784-0880	harmoncl@mcsc.usmc.mil
Maj. Holden	NMCI Financial POC	703-784-0793	holdenjd@mcsc.usmc.mil
Marty Johnson	Primary Financial POC	703-784-0794	johnsonmt@mcsc.usmc.mil

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Acquisition Oversight Team

Acquisition Oversight Team (cont'd)



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■ Acquisition Oversight Team:

- Sue Grunauer (Team Lead)
- Peggy Kruger
- Cris Simms
- Kelly Young
- Mike Staubes
- Laura (Ruste) McCarty-Wiegand
- Mary Scott

■ Team is in the process of cross training, to provided better support

■ All Team members are in the GAL, request for NMCI support, should be sent to the Team Mailbox.

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Acquisition Oversight Team's mailbox is available in the GAL under "NMCI AcqOversite". Send emails to:

"AcqOversite@mcsc.usmc.mil"

Please use subject lines that pertain to the email content, i.e.,

- >Local Order UIC M00???
- >NET help UIC M000??
- >eMp question
- >UIC M000??

Basic Ordering Information



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- **CTRs need to interject themselves into the Check-in and Check-out process for all personnel, to include Military and Civilian.**
- **An Order is comprised of the hardware and/or services that will be provided.**
- **CTRs are responsible for the information that goes into NET. This information is necessary to manage and maintain the Network and administer Network information.**
- **RCORs and PM NMCI are responsible for Orders after it is pushed to eMp.**

Orders and Mapping Milestones



■ Seat Orders

- Base order 90 days prior to AOR
- Final order 60 days prior to Cutover
- Any modifications to orders, after this point, incur a MAC

■ Other NET provided items – 30 days prior to Cutover

- Legacy Applications to seat mapping
- Peripheral to seat mapping
- User profile information used to populate the GAL

-90 days

AOR

-60 days

-30 days

Cutover



Base order



Final order



Mapping

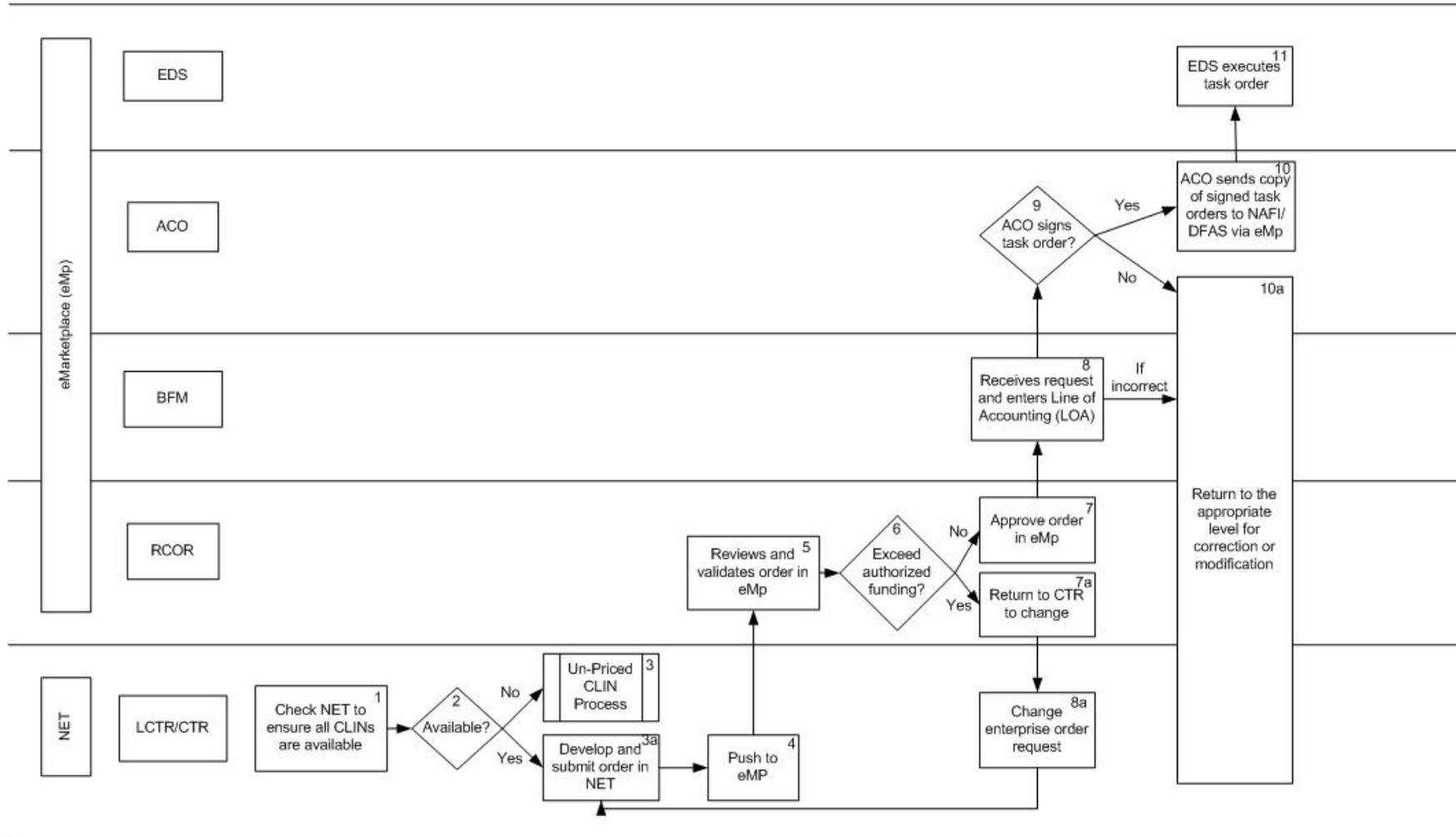


Enterprise Seat Order Process



Owner: Ms. Sue Grunauer
Version: 2.0
Date: 2 Sep 03

Enterprise Seat Order Process

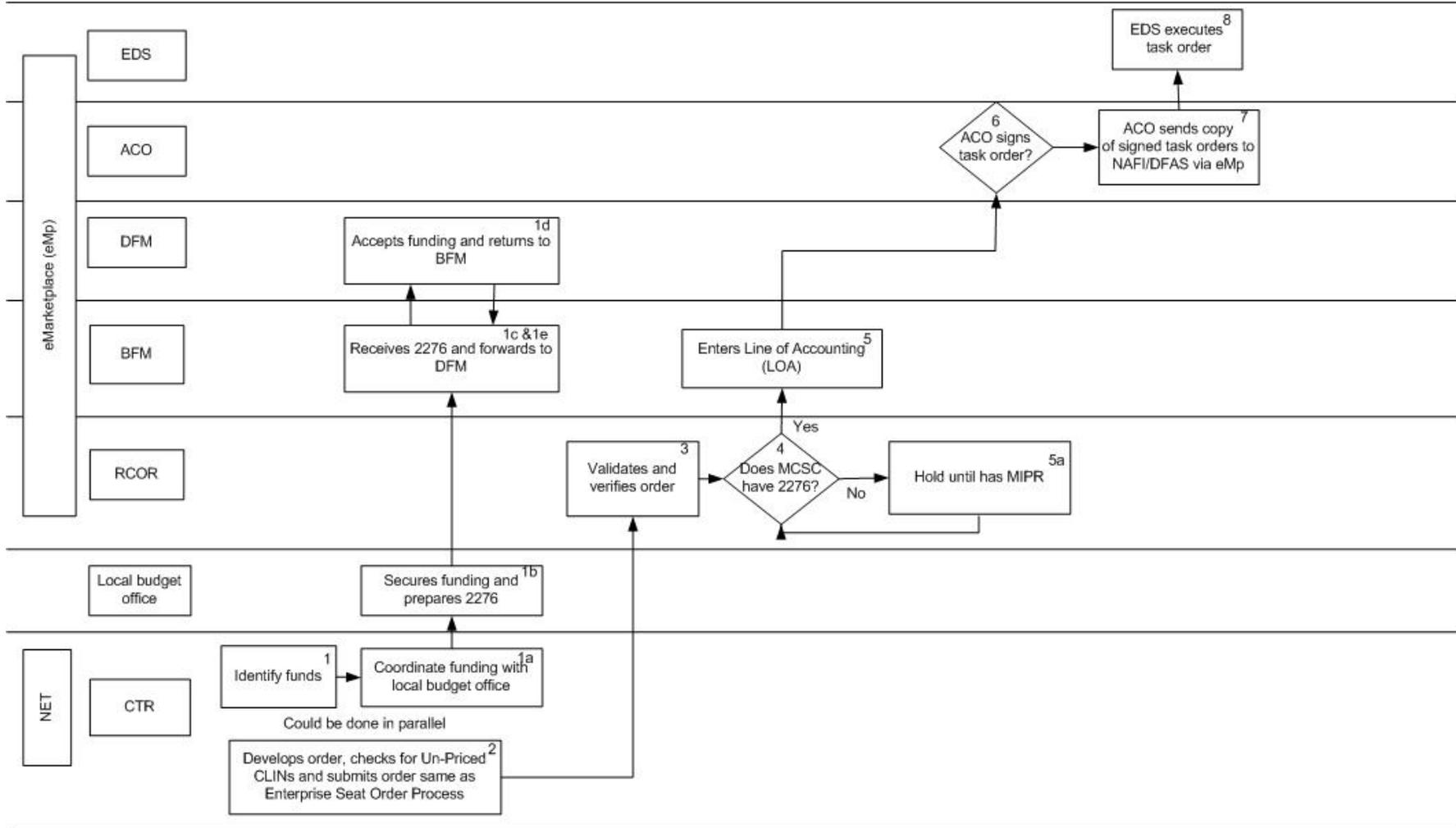


Local Seat Order Process



Owner: Ms. Sue Grunauer
Version: First draft
Date: 3 Sep 03

Local Seat Order Process



Local Seat Order Process (Cont'd)



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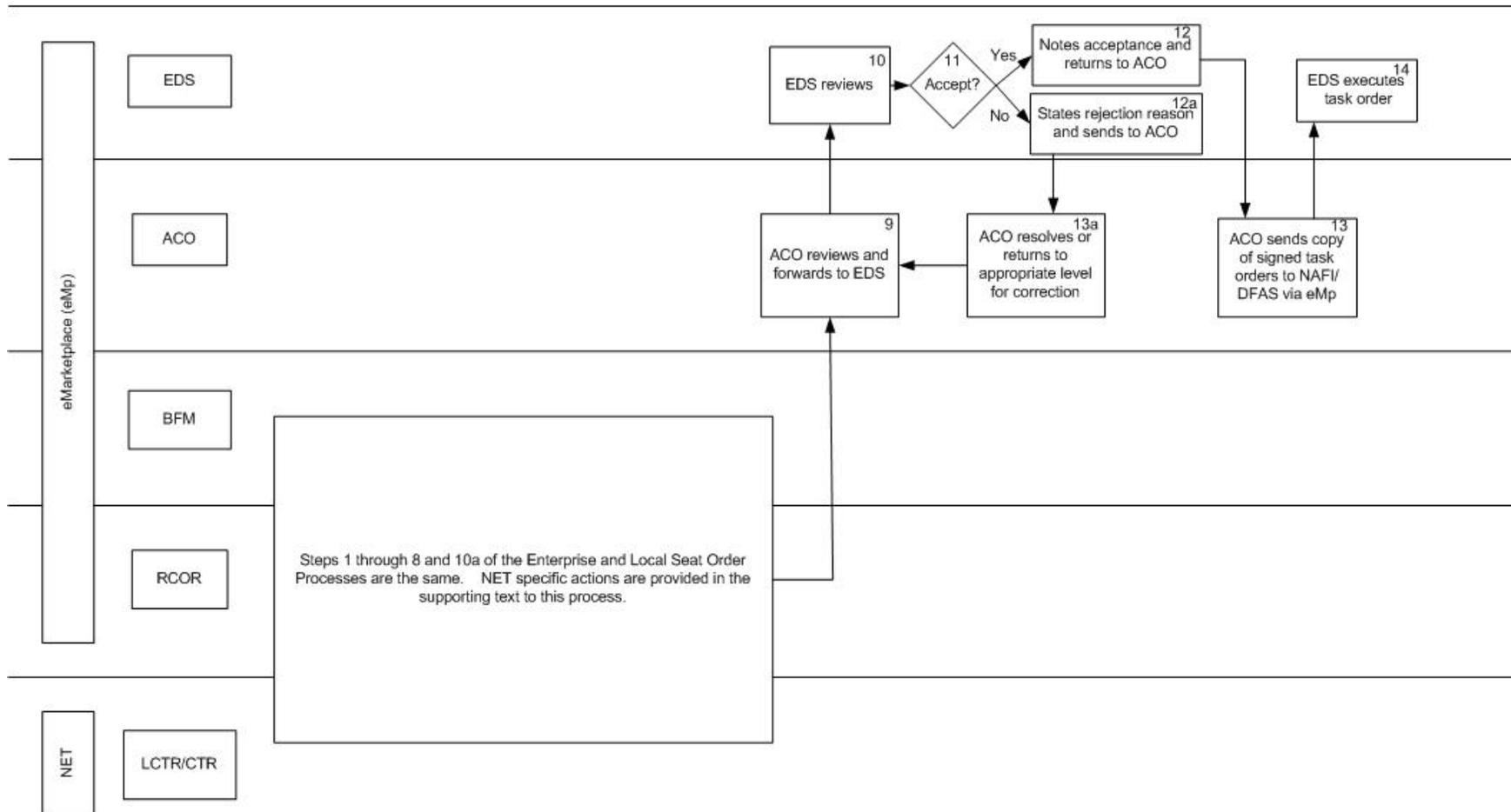
- **At Step 1**, when Command decides to do a Local Seat Order, please notify the Acquisition Oversight Team. Email Sue Grunauer and Peggy Kruger using the team mailbox: “AcqOversite@mcsc.usmc.mil” (In the GAL under “NMCI AcqOversite”)
 - > **Pls use subject line “Local Order UIC M000??”.**
 - > **Make sure we have the CTR and local Budget person and their phone numbers as POCs.**
 - > **On email, “cc” your RCOR.**
- Acquisition Oversight Team will answer your questions and notify the BFM (Budget) to expect a 2276 funding document.
- **The 2276 funding DOC needs to be started thru the process when the CTR begins to develop the local order in NET.** This will ensure that funds are available in the PM NMCI Office, when the Order is pushed to Comptroller (budget) in eMp.
- Acquisition Oversight Team will monitor the Order to ensure a smooth process thru to completion.
- Written Local Order Process available on the NMCI web site.

Modification to Enterprise and Local Seat Order Process



Owner: Ms. Sue Grunauer
Version: First draft
Date: 3 Sep 03

Modification to Enterprise and Local Seat Order Process



NET Information



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- **CTR, via the RCOR and STOIC, is responsible to keep PM NMCI updated on the status of orders. Example reporting format:**

→ Seat Configurations	59 of 200	29.5%
→ Legacy Application Mapping	05 of 200	2.5%
→ Peripheral Mapping	05 of 200	2.5%
→ User Profiles	59 of 200	29.5%
→ Order Prepared	00 of 200	0%
→ Order Submitted?	yes or no	
→ Modification necessary?	yes or no	

- **After Transition, reporting on legacy application and peripheral mapping; and user profiles will not be necessary.**



■ PM NMCI responsible for:

- **Compiling eMp information for each UIC and major Command**
- **Compiling Seat Order status in eMp**
 - **# at CTR Rework**
 - **# at CTR (RCOR) Review**
 - **# at Comptroller Review**
 - **# at ACO Review**
 - **# Approved (ACO awarded)**
- **Ensuring Orders do not exceed Allocated funding thresholds**

FY04 eMp Status



- **CLINs 001-005, 36, and 38AC Qty Summary**

Based on Navy PEO-IT Report as of 16 Jan 04

Approved (awarded)	81,330
ACO Review	155
Comptroller Review	17
Comptroller Rework	0
CTR (RCOR) Review	366
CTR Rework	<u>26</u>

Total 81,894 QTY Seats (CLINS 001-005, 036 (OCONUS), and 038AC (S&T) Qty Seats)

- **Expected Seat Total for USMC is approximately 85,440 seats.**

eMp Status Report as of 16 Jan 04



USMC Claimant / Command Summary

FY2004

Claimant/Command	Quantity of CLINS 1-5	Quantity of CLIN 36	Quantity of CLIN 38AC	SUM of CLINs 1-5, 36 and 38AC	Order Value	Quantity of 1-4 w/CLIN 9 (Classified)	Quantity CLIN 1-5, 36 and 38AC w/CLIN 0021 DMS)
HQMC	3,646			3,646	\$11,937,528.52	5	203
LOGCOM	3,513			3,513	\$9,099,810.18	25	42
MARFORLANT	16,104			16,104	\$55,224,261.08	861	697
MARFORPAC	19,216	9,300		28,516	\$111,620,066.78	1,171	702
MARFORRES	9,376			9,376	\$29,113,251.33	295	524
MARFORSOUTH	56			56	\$186,944.64		
MCCDC	1,192			1,192	\$3,631,277.74	18	16
MCCS	856	103		959	\$2,641,683.50		3
MCRC	4,359			4,359	\$8,660,695.48		5
MCSC	1,776	2		1,778	\$6,191,483.06	59	41
TECOM	9,849			9,849	\$27,512,690.58	167	88
USMC AV CINCLANTFLT	2,741			2,741	\$10,896,449.70	4	28
USMC AV CINCPACFLT	4,155	1,115	1	5,271	\$17,475,250.13	30	152
Grand Total	76,839	10,520	1	87,360	\$294,191,392.72	2,635	2,501

Friday, January 16, 2004

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Numbers reported are from all USMC "Active Orders". "Active Orders" are defined as Orders that have a status of "Approved" in eMp. These Orders are identified in the Ad Hoc Database where the Active Flag is set to "1".

Acquisition Oversight Team



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- **Acquisition Oversight Team, (formerly Seat Ordering) responsibility is to support the PM NMCI and the Marine Corps by:**
 - **Managing all Orders for NMCI seats and services to award and ensure invoices are paid**
 - **Report associated status and risk**
 - **Develop mitigation strategies associated with risk**
 - **Train and inform customers and stakeholders involved in the processes, latest updates to NET, and eMarketPlace**
 - **Analyze and report the types of seats, peripherals, and services ordered across the Marine Corps**
 - **Develop process flows for Enterprise and Local Orders, associated Funding, Deobligations; and Invoice/Payment**
 - **Work with NET and eMp developers to:**
 - **Ensure the Tools support our Marine Corps requirements**
 - **Develop reports that support Management's and Marine Corps reporting requirements for NMCI.**

Ordering of NMCI Services



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Questions ?